Self-Help Guide

Drupal Enterprise 7: Create and Manage Sites

Learn how to build a site in Drupal Enterprise 7. Drupal Enterprise is the official web content management system of the University of Minnesota; Drupal Enterprise 7 will reach end-of-life by July 2020. Learn about the transition to Drupal Enterprise 8.

Request & Configure

PREPARE FOR DRUPAL

What is Drupal Enterprise

Learn about Drupal Enterprise
/services-technologies/drupal-enterprise
The official web content management system of the University of Minnesota.
Understand Your Multiple Environments
/services-technologies/how-tos/drupal-enterprise-9-managing-multiple
Your Drupal site will consist of three environments: Dev, Stage, & Production

Is Drupal the Right Tool for You?

There are number of tools you can use to create a website. Use this comparison guide to help you choose the right tool for your website needs.

Compare Tools for Creating a Website
/services-technologies/comparisons/compare-tools-create-website
Plan for Your Drupal Site

Moving to Drupal
/services-technologies/how-tos/drupal-enterprise-9-moving-drupal
Drupal Consultants Available through UWide Contract
/services-technologies/how-tos/drupal-consultants-available-through

REQUEST A DRUPAL SITE

Gather Information and Submit Request

Request an Enterprise Drupal Site
/services-technologies/resources/request-drupal-enterprise-7-site

CONFIGURE YOUR DRUPAL SITE

Set Required Features

Add Yourself as an Administrator
/services-technologies/how-tos/drupal-enterprise-7-add-yourself
Set Your Site's Error Message to Report Only
/services-technologies/how-tos/drupal-enterprise-7-set-your-sites-error
Select and Link to an Online Privacy Statement
https://policy.umn.edu/it/onlineprivacy-proc01

Basic Site Settings

Add a Custom Favicon to the UMN Template
/services-technologies/how-tos/drupal-enterprise-7-add-custom-favicon
Set your Site's Caching
/services-technologies/how-tos/drupal-enterprise-7-set-your-sites
Improve Your Site's Performance
/services-technologies/how-tos/drupal-enterprise-7-8-improve-your-sites

Edit Your Sitewide Default Template (aka Sitewide Panel)

Display New Content in the Sitewide Header and Footer
Work with Your Site's Included Modules

List of Included Modules
/services-technologies/resources/drupal-enterprise-7-modules
Turn on a Disabled Module
/services-technologies/how-tos/drupal-enterprise-7-8-turn-disabled
Set Up Primary Navigation Dropdowns
/services-technologies/how-tos/drupal-enterprise-7-setting-primary
Using the Flex Slider Module
/services-technologies/how-tos/drupal-enterprise-7-using-flex-slider

Set Your Homepage

Create a New Landing Page
/services-technologies/how-tos/drupal-enterprise-7-create-landing-page
Set a Page as Your Site's Homepage
/services-technologies/how-tos/drupal-7-set-page-your-sites-homepage

ADD USERS TO YOUR SITE

Work with User Accounts

Add a User to Your Site
/services-technologies/how-tos/drupal-enterprise-7-add-user-your-site
Add Roles to an Existing User
/services-technologies/how-tos/drupal-enterprise-7-add-roles-existing
Remove Roles from an Existing User
/services-technologies/how-tos/drupal-enterprise-7-remove-roles

Work with User Groups (Organic Groups)

Add a Group to Your Site
ADD NEW MODULES OR DEVELOP SUB-THEMES

Meet Development Requirements

Developing with Drupal
/node/18416
Code Workflow
/services-technologies/how-tos/drupal-enterprise-7-9-code-workflow
How to Add a New Drupal Module to Your Site
/services-technologies/how-tos/drupal-enterprise-how-add-new-drupal

Customize & Add Content

IMPLEMENT GOOD PRACTICES IN YOUR SITE

Good Troubleshooting Practices

When in Doubt, Clear the Cache
/services-technologies/how-tos/drupal-enterprise-7-clear-cache
Improve Your Site's Performance
/services-technologies/how-tos/drupal-enterprise-7-8-improve-your-sites

Take Advantage of Your Site's Responsive Design

What the Heck is Responsive Web Design?
http://johnpolacek.github.io/scrolldeck.js/decks/responsive/
A Book Apart: Responsive Web Design
http://www.abookapart.com/products/responsive-web-design
Responsive Resources
http://bradfrost.github.io/this-is-responsive/resources.html
**Make Sure Your Site is Accessible**

Your Role in Accessibility  
[http://accessibility.umn.edu/your-role-accessibility](http://accessibility.umn.edu/your-role-accessibility)

WebAIM WCAG 2.0 Checklist  
[http://webaim.org/standards/wcag/checklist](http://webaim.org/standards/wcag/checklist)

Accessible Web Development  
[http://accessibility.umn.edu/core-skills-web-developers](http://accessibility.umn.edu/core-skills-web-developers)

Contact Computer Accommodations Program  
[http://cap.umn.edu/cap-team.html](http://cap.umn.edu/cap-team.html)

**ADD, EDIT & DELETE CONTENT ON YOUR SITE**

**Work With Web Pages (aka Nodes)**

Create a Course Page  
[services-technologies/how-tos/drupal-enterprise-7-create-course-page](services-technologies/how-tos/drupal-enterprise-7-create-course-page)

Create a Calendar Page  
[services-technologies/how-tos/drupal-enterprise-7-create-calendar-page](services-technologies/how-tos/drupal-enterprise-7-create-calendar-page)

Create a Faculty Page  
[services-technologies/how-tos/drupal-enterprise-7-create-faculty-page](services-technologies/how-tos/drupal-enterprise-7-create-faculty-page)

Create a General Page  
[services-technologies/how-tos/drupal-enterprise-7-create-general-page](services-technologies/how-tos/drupal-enterprise-7-create-general-page)

Create a News Page  
[services-technologies/how-tos/drupal-enterprise-7-create-news-page-aka](services-technologies/how-tos/drupal-enterprise-7-create-news-page-aka)

Create a Staff Page  
[services-technologies/how-tos/drupal-enterprise-7-create-staff-page](services-technologies/how-tos/drupal-enterprise-7-create-staff-page)

Edit an Existing Page  
[services-technologies/how-tos/drupal-enterprise-7-edit-existing-page](services-technologies/how-tos/drupal-enterprise-7-edit-existing-page)

Add a Page to Your Site's Menus  
[services-technologies/how-tos/drupal-add-page-your-sites-menus](services-technologies/how-tos/drupal-add-page-your-sites-menus)

Publish an Existing Page  
[services-technologies/how-tos/drupal-enterprise-7-publish-existing](services-technologies/how-tos/drupal-enterprise-7-publish-existing)

**Work With Landing Pages**

Create a Landing Page
Edit the Layout of a Landing Page

Display More Content on a Landing Page

Stop Displaying Content on a Landing Page

Work with Images, Documents & Video (aka Content Files)

Upload an Image to Your Site

Upload an Image and Add it to a Page

Add an Existing Image to a Page

Embed a Streaming Video on a Page

Update a Content File on Your Site

Using the Flex Slider Module

Work with Content Categories (aka Content Types)

Add a New Field to an Existing Content Type

Add an Existing Field to an Existing Content Type

Edit a Field in an Existing Content Type

Remove a Field from an Existing Content Type

Edit the Layout for an Existing Content Type (with Panelizer)

Move the Display of a Field for an Existing Content Type (with Panelizer)

Display a Field for an Existing Content Type (with Panelizer)
Create a New Content Category (aka Content Type)

Create a New Content Type
/services-technologies/how-tos/drupal-enterprise-7-create-new-content
Add an Existing Field to an Existing Content Type
/services-technologies/how-tos/drupal-enterprise-7-add-existing-field
Add a New Field to an Existing Content Type
/services-technologies/how-tos/drupal-enterprise-7-add-new-field
Edit the Layout for an Existing Content Type (with Panelizer)
/services-technologies/how-tos/drupal-enterprise-7-edit-layout-existing
Stop Displaying a Field for an Existing Content Type (with Panelizer)
/services-technologies/how-tos/drupal-enterprise-7-stop-displaying
Display a Field for an Existing Content Type (with Panelizer)
/services-technologies/how-tos/drupal-enterprise-7-display-field
Move the Display of a Field for an Existing Content Type (with Panelizer)
/services-technologies/how-tos/drupal-enterprise-7-move-display-field
Edit the Permissions for an Existing Role (Set permissions for the new content …
/services-technologies/how-tos/drupal-enterprise-7-edit-permissions-0
Edit Permissions for Your Group Roles (set permissions for the new content type)
/services-technologies/how-tos/drupal-enterprise-7-edit-permissions

Create Links

Using Anchors in Your Drupal Site
/services-technologies/how-tos/drupal-enterprise-7-using-anchors-in
Creating Links to External Webpages
/services-technologies/how-tos/drupal-enterprise-7-linking-external

LEVERAGE YOUR SITE'S ROLES AND PERMISSIONS

Work with Your Site's Workflow
Definition of User Roles
/services-technologies/how-tos/drupal-enterprise-7-definition-user

Publish an Existing Page
/services-technologies/how-tos/drupal-enterprise-7-publish-existing

MANAGE YOUR SITE'S NAVIGATION

Work With Your Site's Menus

Add a Link to a Menu
/services-technologies/how-tos/drupal-enterprise-7-add-links-menu
Remove a Link from a Menu
/services-technologies/how-tos/drupal-enterprise-7-remove-link-menu
Edit the Order of Links in a Menu
/services-technologies/how-tos/drupal-enterprise-7-edit-order-links-in
Edit the Placement of Links in a Menu
/services-technologies/how-tos/drupal-enterprise-7-edit-placement-links
Add a Menu to an Existing Content Type
/services-technologies/how-tos/drupal-enterprise-7-add-menu-existing

Add Dropdown Menus to Your Site

Setting Up Primary Navigation Dropdowns
/services-technologies/how-tos/drupal-enterprise-7-setting-primary

ADD MORE ORGANIZATION TO YOUR SITE

Work with Your Site's Tags (aka Taxonomy)

Add a New Term to an Existing Set of Tags
/services-technologies/how-tos/drupal-enterprise-7-8-add-new-term
Remove a Term from an Existing Set of Tags
/services-technologies/how-tos/drupal-enterprise-7-8-remove-term
Add a New Vocabulary to an Existing Content Type
/services-technologies/how-tos/drupal-enterprise-7-add-new-vocabulary
Add an Existing Vocabulary to an Existing Content Type
/services-technologies/how-tos/drupal-enterprise-7-add-existing
Create a New Set of Tags (aka Vocabulary)

Create a New Set of Tags (aka Vocabulary)
/services-technologies/how-tos/drupal-enterprise-7-create-new-set-tags
Add a New Term to an Existing Set of Tags (aka Vocabulary)
/services-technologies/how-tos/drupal-enterprise-7-8-add-new-term
Add a New Vocabulary to an Existing Content Type
/services-technologies/how-tos/drupal-enterprise-7-add-new-vocabulary

ADD MORE AUTOMATION TO YOUR SITE

Add Automated Lists to Your Site with the Views Module

Add new criteria to an existing automated list (aka View)
/services-technologies/how-tos/drupal-enterprise-7-add-new-criteria
Remove criteria to an existing automated list (aka View)
/services-technologies/how-tos/drupal-enterprise-7-8-remove-criteria
Add a display to an existing automated list (aka View)
/services-technologies/how-tos/drupal-enterprise-7-add-display-existing
Clone a display for an existing automated list (aka View)
/services-technologies/how-tos/drupal-enterprise-7-clone-display
Remove a display from an Existing Automated List (aka View)
/services-technologies/how-tos/drupal-enterprise-7-remove-display

Create a New Automated List (with the Views Module)

Create a New Automated List (aka View)
/services-technologies/how-tos/drupal-enterprise-7-create-new-automated
Remove criteria from an existing automated list (aka View)
/services-technologies/how-tos/drupal-enterprise-7-8-remove-criteria
Add new criteria to an existing automated list (aka View)
/services-technologies/how-tos/drupal-enterprise-7-add-new-criteria

ADD USERS TO YOUR SITE

Work with User Accounts
Add a User to Your Site
/services-technologies/how-tos/drupal-enterprise-7-add-user-your-site
Add Roles to an Existing User
/services-technologies/how-tos/drupal-enterprise-7-add-roles-existing
Remove Roles from an Existing User
/services-technologies/how-tos/drupal-enterprise-7-remove-roles

Work with User Groups (Organic Groups)

Add a Group to Your Site
/services-technologies/how-tos/drupal-enterprise-7-add-group-your-site
Edit Permissions for Your Group Roles
/services-technologies/how-tos/drupal-enterprise-7-edit-permissions
Add a user to a Group
/services-technologies/how-tos/drupal-enterprise-7-add-user-group
Remove a User from a Group
/services-technologies/how-tos/drupal-enterprise-7-remove-user-group

Role & Permissions

Edit Permissions for an Existing Role
/services-technologies/how-tos/drupal-enterprise-7-edit-permissions-0

Manage

MANAGE YOUR DRUPAL SITE'S WEB HOSTING

Work with Your Site's Multiple Environments

Managing Multiple Environments
/services-technologies/how-tos/drupal-enterprise-9-managing-multiple

Go Live with Your Drupal Site

Assign Your URL to Your Drupal Site
/services-technologies/how-tos/drupal-enterprise-7-assign-your-url-your
Improve Your Site's Performance