



INSTITUTE OF TECHNOLOGY

engineering | physical sciences | mathematics

IT Mentor Program Student and Mentor Agreement

This agreement outlines the expectations of the mentor program. Both mentor and student agree to:

1. Spend 2 hours per month with your counterpart.
2. Students will initiate contact with the mentor and take the lead in keeping the relationship active, with coaching provided by the mentor and the program support staff.
3. Display a serious interest in developing a mentoring relationship. Students will propose needs and goals. Mentors will assist with the development of realistic goals and objectives.
4. Communicate at least twice a month and respond in a timely manner.
5. Act professionally with the highest ethical principles. Exhibit a courteous, conscientious, and generally businesslike manner, as you would in the workplace.
6. Be on time to all meetings. Dress appropriately.
7. Communicate problems to program staff. Notify staff if there is a change in your ability to participate in the program.

I agree to the expectations stated above.

Student:

(print name)

(signature)

Date

Mentor:

(print name)

(signature)

Date

Please keep this document for your reference. Questions? Call 612-626-8282.

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